

Instructions for setting your account up in the Arbiter:

Availability

Click on

"Blocks"

"Calendar"

"Action"

1st Choose "Block All Day" or Block Partial Day" and then click on the circle

Go to the day/number in the month you want to block and click on that number

Date will appear red for a full day block, pink for a partial day block.

You can set the "date range" to apply to your whole schedule or to just the dates you chose

1st click on the "calendar icon" will be the start date, 2nd click on the "calendar icon" will be the end date and then click "apply" to save it

For "Partial Block" you can set the time range you want this partial block to apply to:

Ex: If You are not available any Sunday mornings-you can set this partial block with the exact times and then can set the "date range"-(see above).

See "Legend" to identify what a color means on a day on your calendar.

To "Clear" a block, first click on "Clear Blocks" and then click on the day/number to unblock

Assignors will then only have your name appear on the dates you did NOT block.

Which fields to referee at? (Site Blocks)

"Blocks"

"Sites"

"Show all"

Click on box for sites you do NOT want to referee at

Click "Save"

Unclick "Show all"

This will show a list of sites you do NOT want to travel to.

All boxes left unchecked will be where you do want to referee at.

Teams? (Team Blocks)

If there are any teams that would be a conflict of interest for you to referee (like your own! or one of a relative)

"Blocks"

"Teams"

"Show all"

Follow instructions above under "Site Blocks"

Be sure to "Save" your blocks

You can also further set blocks for "travel limits", zip codes, etc.

Can also click on "Support" at the top of the page and then click on "Help Documents" for more detailed instructions.

"Settings"

Click on "Ready" to get assigned to games

"Account"

Add address, phone number, picture, etc.

"Preferences"

"Time Zone"

Set to "central" time zone

"Account"

"Information"

"Misc. Fields"

Your referee level, district, Referee ID# and zip code should be entered.

Referee Assignors can sort to find you by level, district and zip code.

If any of this information is missing, please let me know and I will add it.

New referees, when you get your Referee ID card form the National Office, you can send me an email with your referee ID# and I will add it then.

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